



e-learning

Onboarding – Integration and induction of employees

Onboarding is more than just welcoming new employees on their first day at work. For this reason, it is necessary to establish onboarding as a process in its own right, with clearly defined structures and tasks detailing who takes care of what and when. Onboarding must be considered in the overall context of an employee journey. The better prepared the introduction and the earlier the first positive and appreciative contacts take place, the quicker the new colleague will find their feet in their new working environment and feel at ease.

Booking Number: **34253**

Group of participants:
HR managers, personnel officers,
personnel developers, other
management staff

Duration: **approx. 1,5 hours**

Language:

Unit price:

€ 49,- zzgl. MwSt. | € 58,31 inkl. MwSt.

Package prices from 50 licenses on request

Learning objectives

- ✓ You will get to know the phases of the onboarding process and know which stakeholders are involved in them.
- ✓ You will know how to plan the onboarding process and how to proceed in each phase.
- ✓ You will know which expectations employees, HR and the organisation bring with them.
- ✓ You will learn how onboarding contributes to corporate objectives.
- ✓ You will discover the particularities of individual occupational groups and special forms of onboarding.

Contents

- Employee onboarding – An introduction
- What concerns do employees, HR and the organisation have?
- How onboarding contributes to corporate objectives
- Planning and designing the onboarding process
- How do you approach the preboarding phase?
- How do you approach the orientation phase?
- How do you approach the integration phase?
- Onboarding particular occupational groups
- Special forms of onboarding



Information on the web

www.haufe-akademie.de/34253



Let us advise you

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