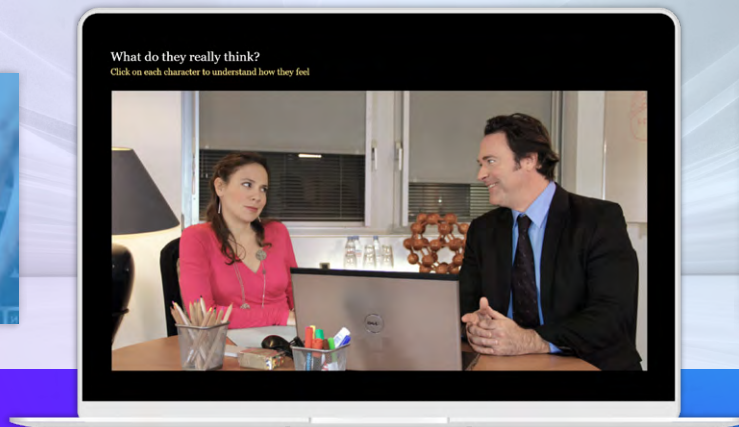**HAUFE. AKADEMIE**

Managing virtual teams
How to keep your remote workers motivated and engaged

e-learning

Managing virtual teams

Globalisation and the resulting increasing popularity of remote work create all new challenges for managers and leaders. Coordinating and leading a virtual team requires a different mindset and skillset. In this course, you will learn the keys to succeed in remote management as well as how to efficiently, successfully and profitably implement and structure this new way of working.

Booking Number: **2767**

Group of participants:
Future and new managers from all departments

Duration: **approx. 3 hours**

Language:

Unit price:
€ 119,- zzgl. MwSt. | € 141,61 inkl. MwSt.
Package prices from 50 licenses on request

Learning objectives

- ✓ What the risks and opportunities of virtual collaboration are.

- ✓ What is needed when forming a virtual team and how to assess which employees are suitable for virtual work.

- ✓ What the special features of virtual communication are and how to efficiently organise virtual team meetings.

- ✓ How to build up trust to remote team members and motivate them.

- ✓ How to foster social networking in virtual teams.

Contents

Implement remote working in your team

How to Implement remote working sucessfully

The risks and opportunities of remote working

The importance of promt feedback

Communicating powerfully by email

Security rules for mobile workers

The basics of effective people management

Build a high-performing team

Reach out to remote team members

The importance of visual bonds

Set up a eographically dispersed team

Building a team based on trust

ne-on-one support and motivation for remote staff

The secret of an outstanding team

Information on the web
www.haufe-akademie.de/2767

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