



e-learning

# Remote Management

Leadership topics such as motivation and delegation play a decisive role when managing remotely. Learn how to use these tools successfully to achieve your goals when managing from a distance.

Booking Number: **31573**

Group of participants:  
Managers, project leaders and team leaders.

Duration: **approx. 2 hours**

Language:  

Unit price:

€ 49,- zzgl. MwSt. | € 58,31 inkl. MwSt.

Package prices from 50 licenses on request

## Learning objectives

- ✓ Know the skills and key success factors that are necessary for successful remote management
- ✓ Know the requirements and demands placed on remote communication
- ✓ Know which challenges you might encounter in virtual meetings
- ✓ Learn how to tailor structures and processes to suit remote work
- ✓ Adapt the team structure to the requirements of a decentralized team
- ✓ Develop your leadership behaviour for successful remote management

## Contents

Module 1 –  
Differences to face-to-face leadership

- Tools used by leaders
- Clear vision and objectives

Module 2 –  
Communication requirements

- Communication tools and structures
- Results and goal-oriented communication
- – Criticism and appreciation

Module 3 –  
Virtual meetings

- Virtual meetings
- Going deeper – one-on-one meetings

Module 4 –  
Structures and processes

- Daily business
- Rejection of digital media by the manager
- Defensive reactions of employees (optional)

Module 5 –  
Team development

- Structure of remote teams
- Remote team building

Module 6 –  
Leadership behaviour

- Obstructive beliefs
- Leadership behaviour when working remotely
- Leadership behaviour when working remotely



Information on the web

[www.haufe-akademie.de/31573](http://www.haufe-akademie.de/31573)



Let us advise you

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