



e-learning

Yesterday a colleague, today a manager

There are many challenges to be mastered on the path from being an employee to becoming a manager. Regardless of whether they are former colleagues who are now part of your team, or your supervisor who is eagerly awaiting your leadership qualities and the new achievements of your team. Find out how to face difficulties as a new manager and how to be successful together with your team.

Duration: **approx. 45 minutes**

Language:

Unit price:
price upon request

Learning objectives

- ✓ Know how to be accepted and respected as a manager by your employees
- ✓ Know the difficulties you may encounter as a new manager
- ✓ Learn how to delegate tasks meaningfully and optimally
- ✓ Learn how to increase the motivation of your co-workers
- ✓ Know how to behave appropriately in conflict situations

Contents

- What can I expect in this training?
- Which difficulties should I expect when transitioning from a co-worker to a manager?
- How can I lead my co-workers?
- How can I manage my supervisor?
- How do I communicate effectively as a manager?
- How do I calmly deal with attacks?
- How do I get my co-workers on board?
- How can I delegate tasks correctly?
- How do I deal with conflicts?



Infos im Web

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Let us advise you

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